



QUINNIPIACK VALLEY HEALTH DISTRICT
Sanitarian | Health Inspector

Location: 1151 Hartford Turnpike, North Haven, CT 06473
Reports to: Chief of Environmental Health Services
Position Status: Full-Time
Weekly Hours: 35
Affiliation: AFSCME Union - Hourly

General Statement

The primary responsibility of this position is to perform inspection and plan review of food establishments, schools, public pools, hair & nail establishments, hotels/motels, and childcare facilities. Additionally, this position is also expected to perform the investigation, plan review, and necessary site inspections for septic systems & water supply wells and the investigation of housing and nuisance complaints as assigned.

I. Distinguishing Characteristics

This position provides operational support to the Chief of Environmental Health Services within QVHD's Environmental Health division.

Incumbent works under direct supervision of the Chief of Environmental Health Services and general supervision of the Director of Health, within the framework of applicable policies and procedures, program objectives and recognized public and environmental health practices. In addition to multi-tasking and responding to situations promptly, professionally, and accurately, incumbent must also have the ability to present ideas in an easily understood manner, to use proper judgment and tact, to work within the government structure, and to work with the staff and the Board as a team player.

II. Essential Duties and Responsibilities

Duties (Non-Inclusive)

- The inspection and plan review of food establishments, schools, public pools, hair and nail establishments, hotels/motels, and childcare facilities
- The investigation of housing and nuisance complaints
- The investigation, plan review, and necessary site inspections for septic systems and water supply wells
- The investigation, site inspection, and management of Elevated Blood Level cases
- Prepare reports, correspondence and violation notices as required
- Performs other related functions as assigned or required
- Assists the environment staff in solving more complex investigations and inspections
- Responsibilities may include emergency planning and response, and may need to respond to and/or support the emergency needs of the community beyond the standard hours of operation

The above essential duties and responsibilities are not intended as a comprehensive list; they are intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may be required to perform additional related duties.

III. Knowledge, Skills and Abilities

Knowledge of

- Modern methods, principles, and practices of environmental and public health
- Federal, state, municipal laws, codes, ordinances, and regulations as it relates to the position
- Techniques of collecting and analyzing data, including interviewing and investigation techniques.

Ability to

- Establish and maintain effective working relationships. Ability to work with others and to work independently
- Organize/facilitate groups and work collaboratively with diverse organizations, interests, and all segments of the public
- Prepare clear and concise case records/reports and consistently produce accurate work
- Strong communication and organizational abilities. Communicate effectively orally and in writing

IV. Minimum Qualifications

- Bachelor's degree with a major in environmental health, public health, biological sciences, sanitary engineering or closely related field.

V. Licenses, Certifications, Special Requirements

- Connecticut Food Establishment Inspector Certification (*or eligible*)
- Connecticut Phase I Subsurface Sewage Disposal Certification
 - *Phase I and Phase II certifications preferred*
- Connecticut Lead Inspector/Lead Assessor (LIRA) Certification preferred
- Certification as a Connecticut Registered Sanitarian (RS) or Registered Environmental Health Specialist (REHS) preferred
- Food Inspector Training Officer (FITO) preferred
- Must possess and maintain a valid driver's license
- May be required to obtain additional certification as a result of legislative requirements

VI. Physical Demands and Working Conditions

Work is performed in an office environment and may include various community settings with travel to inspection sites. Work may include outside inspections in extreme weather conditions. Must be able to reach, bend, and push/pull/lift objects less than twenty (20) pounds. Work may be performed outside of normal business hours to respond to emergency situations and/or Public Health District needs. May be exposed to body fluids, hazardous wastes material, toxins, and/or poisonous substances.

VII. Salary & Benefits

Union position within the collective bargaining unit. Position will enter a prescribed salary schedule with built in Step advances (1 -5). Position commensurate with experience & certifications: Health Inspector, Sanitarian I or Sanitarian II.

QVHD offers a comprehensive benefits program, which includes Medical Insurance (Connecticut Partnership Plan - Anthem Blue Cross Blue Shield), Dental Insurance (Cigna), a 457 Retirement Plan (VOYA Retirement), Life Insurance / AD&D (Sun Life Financial), Short-term Disability, 14 paid holidays and PTO (vacation, personal, and sick days).

VIII. Application Submissions

Please visit <https://www.qvhd.org/job-openings/> to download fillable application PDF

Resume/CV, completed application, and letters of reference are to be submitted via email: Recruit@qvhd.org

Deadline: Open until position filled | QVHD is an Equal Opportunity Employer.